

Liberty Center Connections

building healthy and peaceful families and communities



Volunteer Application

The first step in becoming a volunteer with Liberty Center Connections (LCC) is to complete a volunteer application. All volunteers must participate in a face-to-face interview and provide reliable references.

Contact Information

Name:		Date:	
Address:			
Cell #:		Other#:	
Email:			

Are you at least 18 years of age?:		(Please initial for yes/ leave blank for no)
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Volunteering Interest

Please order your department preference with 1 being the highest and omit areas in which you are not interested (Specific opportunities can be discussed during interviews and orientation):

Shelter/Residential:		Donation Room/Projects:	
Prevention/Awareness/Education:		Office/Data Collection:	
Hospital Advocacy:		Marketing/Fundraising:	
Support Staff/Clerical:		Maintenance/Grounds:	

Availability

Sunday:		Thursday:	
Monday:		Friday:	
Tuesday:		Saturday:	
Wednesday:			

Volunteer And/Or Work Experience

Please list your last three volunteer or work positions:

Agency/Organization	Start Date-End Date:	Description of Duties:

Special Skills/Qualifications

Please list any special skills you would like LCC to know about:

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Education

Please list any educational experience you would like LCC to know about:

School:	Major/Degree/Completion Date:

References

Please list three professional or academic references:

Name/Credentials:	Phone:	Relationship to You:	Years Known:

Agreement/Verification

It is the policy of Liberty Center Connections (LCC) to provide equal opportunities, which means we follow the rules and regulations governing Fair Employment Practices. In addition, LCC will respect the applicant's right to privacy and the results of any background checks or any other information regarding the applicant will be treated in confidence.

Please indicate your agreement by initialing after each sentence/paragraph and signing under the verification:

	Initial:
I understand that completion of the application, interview, and/or training does not guarantee a volunteer opportunity.	
I understand that anywhere from 3 to 20 hours of Domestic Violence & Substance Abuse core training are required in order to provide services at LCC and that the fee for training is waived with my one year commitment to Volunteer with LCC.	
I understand that as a volunteer I may be required to complete and pass a test for illegal drug use.*	
I understand that my volunteer position may require that I take and pass a Tuberculosis (TB) Test.*	
I understand that Level 2 and Level 3 Volunteers must submit fingerprinting to the Ohio Bureau of Criminal Identification & Investigation (BCI) and if I have lived outside of the state of Ohio in the past 5 years I must also submit fingerprinting to the Federal Bureau of Investigation (FBI).*	
I understand that if I will be working any Level 3 position as a volunteer with LCC I must be 21 years of age and I must provide LCC with proof of my high school diploma/equivalency.	
I understand that if I will be driving company vehicles as a volunteer for LCC, I must submit current copies of my Driver's License and Insurance, and that a driving background check will be completed.	

VERIFICATION SECTION CONTINUED ON NEXT PAGE

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By signing after these verification statements and submitting this application to Liberty Center Connections, Inc, I understand:

- I am hereby stating that all the above information is current, valid and correct to the best of my knowledge, and I authorize investigation of all statements contained in this application.
- I understand that misrepresentation or omission of facts is cause for dismissal.
- I am releasing LCC and its agents, associates, and related parties from all responsibility for personal injuries to me and damages to my property sustained in the performance of my volunteer activity.
- I know I will not be paid for my volunteer time and LCC is not required or expected to offer me a job at the conclusion of my volunteer commitment.

Name (print):	
Verification Signature:	
Date:	

**Drug Testing, Tuberculosis Testing, and Fingerprinting Background Checks are not completed by or at Liberty Center Connections (LCC). It is the responsibility of individuals who have been hired as Volunteers with LCC to properly complete these tests, and ensure that the information is sent/provided to the Volunteer Coordinator for verification. Copies of all testing results must be kept in the volunteer's personnel folder.*

Emergency Contact

Name:	
Relationship:	
Phone:	
Address:	

Thank you for completing this application form and for your interest in volunteering with us!

Email, mail, or fax this completed form to:

Attn: Brianna Patterson

Liberty Center Connections, Inc.

104 Spink Street

Wooster, OH 44691

pattersonb@steps-ewh.org

Phone: 330-804-5849

Fax: 330-264-3777